



Colonel Kedrick R. Wills  
Director

Cody Burlile  
State Brand Inspector

# STATE OF IDAHO

## IDAHO STATE POLICE

### IDAHO BRAND BOARD



Brad Little  
Governor

Ken Wood  
Board Chairman

May 5, 2022  
Board of Examiners  
State of Idaho  
700 W. State Street  
Boise, Idaho 83720

RE: Brand Board Annual Update for Exemption from IC §59-1014

Dear Board of Examiners,

On March 16, 2021, the Board of Examiners (BOE) approved the Idaho Brand Board's request for exemption from the deposit timelines as specified Idaho Code 59-1014.

This was due to the Idaho Brand Board's challenges with outlying Brand Inspectors working in rural and remote areas of the state and the historic difficulties the Brand Board has had in complying with Idaho Code 59-1014 regarding deposits of cash, checks or other evidence of indebtedness accrued during any twenty-four (24) hour period, and which is over two hundred dollars (\$200) or more.

More specifically, the Brand Board requested special permission to deposit within a monthly basis by the provisions of a resolution of the Board of Examiners as allowed by Idaho Code Section 59-1014(1)(c), pursuant to 67-2025, Idaho Code.

A condition of BOE's approval specified the Brand Board provide an annual update to the progress being made on timely deposits and how the exemption was working.

In the past year, the Brand Board has made a great deal of progress in cutting down overall deposit timeframes. We placed a fulltime Financial Technician in the Twin Falls District allowing for Brand Inspector's to directly turn-in paperwork and monies for deposit. This has largely cut down mail-in time and allowed for a lot quicker processing and deposit timeframes. At this time, we estimate upward of 95% of deposits are being made within a 5 – 10-day timeframe of receipt. While this is a vast improvement, it still does not meet the twenty-four (24) hour period, and which is over two hundred dollars (\$200) requirement as specified in Idaho Code 59-1014.

The Brand Board still has challenges with outlying inspectors and relying on mail and processing time before deposit. During the upcoming year, the Board will place a fulltime Financial Technician in the Idaho Falls District to help with data entry and to expediate payment processing in that area. Additionally, we will continue to work toward a software solution and implement electronic payment processing. Each of these solutions will allow for more timely deposit, but since the Board must continue to allow for cash/check payment and realizing those challenges faced by some rural remote Brand Inspectors; each of these solutions will not entirely solve the problem in meeting the deposit timeframes as set forth in Code 59-1014. Nevertheless, this remains top priority for the Brand Board, and we will continue to strive for the shorter deposit timeframes.

The BOE exemption has allowed us gain compliance with deposit requirements, as we work closer to a more permanent solution. I feel confident we are continuously meeting the 30-day exemption requirements as specified.

Should you have any questions, I will be in attendance at the BOE Sub-committee meeting.

Sincerely,

A handwritten signature in dark ink, appearing to read "Cody D. Burlile". The signature is fluid and cursive, with the first name "Cody" being more prominent than the last name "Burlile".

Cody D. Burlile  
Director – State Brand Inspector  
Idaho Brand Board